Etps

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1. **What is ETPS?**

   ETPS stands for the "Eligible Training Provider System." Each state must have an eligible training provider list. This list must be accessible to the public so consumers interested in postsecondary education can find those schools that have programs approved for federal funding under the Workforce Innovation and Opportunity Act.

2. **How can I view the eligible training provider list?**

   To view the current list of schools and their approved programs, **search ETPS** (https://app.jobs.mo.gov/etps/etpsSearch/InstitutionSearch.aspx) by entering the name of an institution to see if they are an eligible provider.

3. **Why do certain schools only list some of their programs?**

   It is up to each training provider to decide which programs they want to be considered for eligibility.

4. **What is the Workforce Innovation and Opportunity Act (WIOA) and what does it have to do with ETPS?**

   The Workforce Innovation and Opportunity Act (WIOA) which took effect July 1, 2015, provides federal workforce funding to assist individuals who meet certain criteria for enrollment into a postsecondary school. WIOA mandates that each state have an eligible training provider list (or system, as it is called in Missouri) so the consumer can research career and training options suitable to their interests. ETPS is continuously updated to provide accurate information on currently approved eligible programs of postsecondary institutions.

5. **How do I qualify as an approved training provider?**

   Click here to view the eligibility requirements for being an approved training provider in Missouri.

6. **The tracking of my students for ETPS performance concerns me. Can you tell me more?**

   WIOA requires all states to provide a scorecard for each institution's approved programs listed in ETPS. The U.S. Departments of Labor and Education have developed a template to display certain performance outcomes on all students, not just the WIOA participants. In preparation of this section of the legislation, all of the partner agencies are working very hard to determine how data already collected could be merged while keeping strict adherence to confidentiality of personally identifiable information. It is anticipated that in the near future, ETPS will have the capability of sharing documentation so schools will be able to avoid duplicate entries of information being asked more than once by several agencies. More guidance will be forthcoming in the fall of 2015. At that time schools will have a chance to get their questions and concerns answered. Thank you for your patience.

7. **Can my programs be listed on ETPS if our school is located outside of Missouri?**

   Yes. ETPS lists education and training programs determined eligible by the Missouri ETPS staff. Out-of-state schools who apply in Missouri will be considered as long as the school is WIOA approved in the state in which it is physically located, such as the headquarters. Search the **service locator** (http://www.servicelocator.org/program_search.asp?prgcat=1&officeType_1=0&frd=true) for other state's lists.

8. **Is there a fee charged for being on ETPS?**

   There is no fee for applying or being listed on the ETPS list.

9. **I used to be an eligible training provider when it was called MECH. Am I still able to participate?**

Yes. You will need to update your application by logging in with your old User ID. Click to **log in** (https://app.jobs.mo.gov/etps/login.aspx?_ga=1.37350951.668706476.1392757782).

10. **If I have trouble logging in or have other questions, how do I contact someone?**

Go to the **login page** (https://app.jobs.mo.gov/etps/login.aspx?_ga=1.37350951.668706476.1392757782) and select the "Need Help?" button.

Choose from the following:

- Password reset

- Forgot User name?

- Create account

- Other questions?

11. **How do I start the application process?**

To review eligibility requirements click on the link for #5. When you are ready to start the application, follow the instructions from #10 above.

12. **Who is responsible for maintaining my information in ETPS?**

Each training provider is responsible for maintaining their school account.

13. **What is the definition of an update?**

An update can be anything on your application that has changed and needs to be updated. This includes but is not limited to phone numbers, point of contact, tuition, fees, supplies, program offering, cost effective dates and web address of program information.

At this time, a training provider's application must be reviewed for any updates a minimum of once per year because a training provider's eligibility is updated annually at this time.

14. **Can my school have more than one registered user?**

No. ETPS only allows one registered user for each training provider.

15. **Who do I contact with questions?**

Email us at **trainingprovideradmin@ded.mo.gov** or call 1-855-269-5594.

16. **We are an apprenticeship program. How often do we have to update?**

Effective July 1, 2015, if your apprenticeship programs continue to be registered with the U.S. Department of Labor, Office of Apprenticeship, you will not have to update unless there is a change in the application. We do ask that you review your application yearly for this purpose to ensure an accurate program list for viewing by the local communities and the Missouri Job Centers. Apprenticeship programs are not required to track or report performance. As long as they remain registered with USDOL, Office of Apprenticeship, they will remain on Missouri's ETPS.